The following are a list of topics/questions that participants developed at the Sept. 29 NTT meeting that could be used to survey Missouri S&T non-tenure track faculty:

1. **Demographic information**
   - What is your official HR title?
   - Are you full or part-time?
   - What is your department?
   - Are you on or off campus?
   - What is your intent or long-term goal in academia?
   - What other positions/titles do you hold here or elsewhere?
   - Have you been promoted while at Missouri S&T?

2. **Questions about how faculty member is contracted with the university** –
   - Is your contract year to year or long-term?
   - What determines whether or not your contract is renewed?
   - How comfortable are you with the clarity of the employment contract?
   - What is your compensation rate? Are you compensated per class, per semester, etc?
   - What protection does your contract provide?
   - Are you paid through soft or recurring funds?
   - How clearly are your duties spelled out in your contract?

3. **Questions about teaching/research load** –
   - Are you evaluated? How often?
   - What are the criteria on which you are annually evaluated?
   - What is your instructional workload for this academic year?
   - What is the role of research in your appointment?
   - What duties outside of teaching are required of you? Are these voluntary or contractual?
   - Is your compensation aligned with the added responsibilities?
   - How many freshmen do you teach annually?
   - What is the average size of your classes?

4. **Questions about departmental assistance (for teaching and/or research duties) –**
   - Do you have access to an office, computers, supplies, grading assistance, administrative assistance?
   - What support do you have from your department in fulfilling your responsibilities?
   - What would you like your department to provide you?

5. **Questions about professional development opportunities/mentoring** –
   - What professional development opportunities have you pursued?
   - Do you feel supported and encouraged by your department to participate in professional development?
• Are you compensated for time spent in professional development? What funds are available for you to travel to professional development events?
• Do you feel that you have sufficient opportunities to participate in professional development on campus?
• Do you have opportunities to be mentored?

6. **Questions about opportunities for involvement in departmental or campus discussions, such as curricular development** –
• Do department policies encourage or limit your involvement in your department? In what ways?
• What campus committees are you allowed/not allowed to serve on?
• Are you required or expected to attend faculty meetings in your department?
• Are you involved in curricular decisions on the departmental level?
• Are you allowed to vote on departmental matters?
• Do you feel valued as an NTT in your department?
• Do you feel that you are a vital part of your department?
• Do you feel valued as an NTT on campus?

7. **Other questions that don’t fall into any of the above categories that should be included?**
• What is the basis of salaries? Per course?

8. **Your recommendations about how to include all NTTs in the data gathering:**
• Ask each department chair to list their NTTs
• Find out a definition of titles and terms from HR
• Ask all 23 departments to make a list of people on their payroll once they exclude tenure, tenure-track and clerical/administrative to come up with a compilation of NTTs. Develop an email contact list for these people to fill out a survey.