INSTRUCTIONAL DESIGN TIPS

Basic Tips

• Don’t wait until the last minute! Contact your campus’s instructional design team as soon as possible.
  o It’s not just about the teaching but it’s also about the resources you bring into the classroom.
• Don’t recreate the wheel.
  o Instructional Designers often have reproducible instructions on how to use a particular technology. Don’t assume that your students will know.
• Find a mentor.
  o A mentor can be a good reference to bounce ideas off of.

Institutional Support

• Know how to get your course certified (campus specific resources)
• Know what it takes to get certified to teach online (campus specific resources)
• Know what local resources are available to help you teach and develop your online course
• Make the Library your ally.

First Time Go-Live

• Keep it simple the first time around.
• Understand the student perspective
  o Students need more direction not less
  o What do your students need for the course?
• Make sure you are equipped with the hardware and software you need
• Always have a back-up plan
  o Technology can and will fail you