The information below pertains only to the blogs and wikis available in Blackboard. Other blogs (e.g. http://edtechconnect.mst.edu) and wikis (e.g. http://wiki.mst.edu/edtech) have different instructions for creating, modifying, and deleting content.

Blogs and wikis can be made available in the Tools section of your Blackboard course or they can also be added to your existing content areas (e.g. Assignments) as content items.

**MAKE BLOGS AND WIKIS AVAILABLE IN TOOLS**

A blog – a shorthand term that means “Web log” – is an online chronological collection of personal commentary and links. Easy to create and use from anywhere utilizing Blackboard. Blogs can be used for reflection about classes or current events. Blogs provide one more way for faculty and students to interact.

Wikis are a Web-based collaboration tool. Wikis provide direct access to a site’s content as well as show the history or evolution of that content.

1. Click **Customization** in the control panel in the lower left-hand corner.

2. Click **Tool Availability**.

---

edtech@mst.edu
3. Check the **Available** box beside Blogs and Wikis.

*Note:* The blogs and wikis listings are on opposite ends of the total list (because they are in alphabetical order), but for this screenshot they have been moved to make it easier to capture this step.

<table>
<thead>
<tr>
<th>Tool</th>
<th>Available</th>
<th>Visible to Guests</th>
<th>Visible to Observers</th>
<th>Available in Content Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blank Page</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blogs</td>
<td>✔️</td>
<td></td>
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</tr>
<tr>
<td>Blogs</td>
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<tr>
<td>Bookstore</td>
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</tr>
<tr>
<td>Calendar</td>
<td>✔️</td>
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</tr>
<tr>
<td>Web Link</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wikis</td>
<td>✔️</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. Click **Submit**.

At this point, blogs and wikis are now available through the Tools menu on the main Blackboard page.

*NOTE:* The buttons shown here may not be the same as those that appear on your screen. This is due to each instructor’s ability to add or modify the buttons to better suit their needs.
MAKE BLOGS AND WIKIS AVAILABLE AS CONTENT ITEMS

In addition to making blogs and wikis available through the Tools menu button, it is possible to also add blogs and wikis to your regular content areas (Assignments, Course Documents, Course Content, etc.) so that you can integrate blogs and wikis into your regular course content.

However, you will first need to make blogs and wikis generally available as described above.

1. Click **Customization** located within the Control Panel.

![Customization](image)

2. Click **Tool Availability**.

![Tool Availability](image)

3. Check the **Available in Content Area** box beside Blogs and Wikis.

![Available in Content Area](image)
4. Click **Submit**.

Follow the directions for adding either a blog or a wiki to a content area in the directions referenced below:

**BLACKBOARD: Blogs -- Instructor Information**

**BLACKBOARD: Wikis -- Instructor Information**

Both documents are available on the Educational Technology web site (edtech.mst.edu).