Blackboard has two different “Home” settings. One is the Home Tab, which is what you see when you first login to Blackboard. Instructions for customizing the Home tab can be found here.

The other “Home” setting refers to the Home Page for each course. Newly created courses in Blackboard all have a Home Page that is functionally very similar to the Home Tab with many of the same features (e.g. a What's New module, an Announcements module, and so on). The main difference is that the content of the Home Page applies only to the course in which it is found.

NOTE: Courses in Blackboard will only have a default Home Page if the course was created for Fall Semester 2010 or later. Earlier courses will NOT have a Home Page because that feature did not exist in Blackboard 8.

**ICONS**

- Personalize module – only available with certain modules (e.g. My Calendar)
- Open module in a new window – only available with certain modules (e.g. Alerts)
- Minimize module – available for all modules
- Close module – only available for certain modules (e.g. Calculator)
- Reorder: Modules – used to rearrange the modules in the three column layout in your Blackboard Home page
**ADDING / REMOVING MODULES**

The Blackboard course home page for each course consists of a number of modules (My Announcements, My Calendar, My Tasks, etc.). Some modules are embedded in the page at the system level, meaning they cannot be removed (though they can be minimized to move them out of the way). Each Blackboard user also has the option to add modules to their view of the Blackboard course home page.

To add a module:

1. Click **Add Course Module** at the top of the page.

2. Click the green **Add** button under each module you would like to add to the course home page.

3. Click **OK** at the bottom of the page when finished.

To remove a module:

1. Click the close module icon in the top right corner of the module.
PERSONALIZING MODULES

In addition to adding and removing modules, users have the option of modifying modules to a limited degree. Only modules which have the personalize module icon (a small gear wheel) can be modified.

It is also possible to click and drag modules around the course home page to reorganize the page to your liking. Simply click and drag the green header of a module to its new location in the page. The other modules will rearrange themselves out of the way.

**NOTE:** Students will NOT be able to modify the layout of the course home page, though some modules will allow for a very limited amount of customization. For instance, students can modify My Announcements to show announcements over the past week (last 7 days), the past month (last 30 days), or all of them.
CHANGING COLOR THEME

It is possible to change the colors and overall theme of your Blackboard course home page. The palette is limited to specific subset and users cannot custom create their own colors and themes.

1. Click **Customize Page**.

2. Select a theme from the available options and click **Submit** when finished.
3. Your Blackboard course home page has changed to reflect your currently selected color theme.

**Changing Layout**

You can change the layout of your Blackboard course home page. Blackboard uses two columns of modules. You can reorder the modules in any way you like within those two columns.

1. Click **Reorder: Modules icon**.

2. Select a module in one of the three columns that you want to move.
   - Use the up/down arrows under that column to move the module up or down in that column.
   - Use the left/right arrows next to the column to move the module one column to the left/right.

3. Click **Submit** when finished rearranging modules.

**NOTE:** It is possible to move all the modules from one column to another, effectively removing one column. However, Blackboard will still allocate space on the page for that column.